



Township of Sioux Narrows - Nestor Falls

**Accessibility Plan
2009**

MUNICIPAL ACCESSIBILITY PLAN

Table of Contents

Section	Item	Page
Section 1	Municipal Jurisdiction	1-2
Section 2	Other Organizations & Agencies Participating in this Plan	3-5
Section 3	Consultation Activities	6
Section 4	Working Group	7
Section 5	Identified Barriers Chart/Report	8-9
Section 6	Operational Review	10-11
Section 7	Decision-Making Review	12-13
Section 8	Targets and Actions	14
<i>Appendix A</i>	<i>Accessibility Planning Checklist</i>	15
<i>Appendix B</i>	<i>Disability Barriers</i>	16
<i>Appendix C</i>	<i>Disability: The ODA Definition</i>	17
<i>Appendix D</i>	<i>Operational Review Checklist Form</i>	18
<i>Appendix E</i>	<i>Decision-Making Review Checklist Form</i>	19
<i>Appendix F</i>	<i>Targets and Actions Form</i>	20
	Annual Accessibility Plan Revision/Review Checklist	21

Section 1: Municipal Jurisdiction

Municipality: Township of Sioux Narrows - Nestor Falls

Address: P.O. Box 417
Sioux Narrows, Ontario
P0X 1N0
807-226-5241 Phone
807-226-5712 Fax
snmf@voyageur.ca

Key Contact: Chief Administrative Officer

Population: 667 (Canadian - only available statistic)

Households: 1214 (349 Residential, 865 Recreational)

Municipal Highlights

The Township of Sioux Narrows - Nestor Falls is a newly restructured municipality, made effective January 1, 2001, as a result of a Commissioner's Order. Our municipal boundaries encompass a very large geographic area, some 156,385 Hectares, ranging from Blindfold Lake in the North to Caliper Lake in the South. Among all else, our new municipality includes the former Township of Sioux Narrows and the small formerly unorganized community of Nestor Falls. Our statistical population is 667, but our household total is 1,214, evidently indicating the popularity of both seasonal and recreational residential use. This is due primarily to our proximity to Lake of the Woods, and a terrain rich with smaller lakes, rivers and wilderness. Our primary industry is tourism.

Our infrastructure is not unlike many small municipalities, including:

- 2 community halls (1 in Sioux Narrows and 1 in Nestor Falls);
- 1 Administration (Township) Office located in Sioux Narrows;
- 1 Part-Time Administration (Township) Office located in Nestor Falls;
- 1 Council Chambers located in Sioux Narrows;
- 1 Alternate Council Chambers located in Nestor Falls (at Administration Office);
- 1 Recreation Centre;
- 2 travel information Centres (1 in Sioux Narrows and 1 in Nestor Falls);
- 1 Seniors Centre located in Sioux Narrows;
- 1 Curling Club located in Sioux Narrows;
- 2 Fire Halls (1 in Sioux Narrows and 1 in Nestor Falls); and
- 2 Ambulance/Health Centre Buildings (1 in Sioux Narrows and 1 in Nestor Falls).

Section 1: Municipal Jurisdiction (cont.)

Our organizational structure is as follows:

Municipal Council:

- Mayor Bill Thompson
- Councillor Ward 1 Chan Motlong
- Councillor Ward 2 Norbert Dufresne
- Councillor Gale Black
- Councillor Lou Kabel

Municipal Administrative Staff:

- Chief Administrative Officer Wanda Kabel
- Treasurer Dan McNeill
- Administrative Assistant Judy Race
- Maintenance Manager/
By-law Officer Ed Black
- Chief Building Official Scott Schelske
- Municipal Fire Chief Woody Linton
- Librarian Alice Motlong

The municipality does not have a hospital. There are part-time outreach clinics held in Sioux Narrows in the Sioux Narrows Ambulance Building/Health Centre (Doctor, Dentist and Health Nurse visits).

The municipality does not administer Social Services, rather we are part of a District Social Services Board (Kenora District Services Board - KDSB). Additionally, KDSB administers our land ambulance service.

Police services are provided to the municipality via Contract with the Ontario Provincial Police. There is one local detachment office (un-staffed) located in Sioux Narrows.

The municipality does not have a transit service (public or private), nor is there a taxi-service operating in the municipality.

There are two public schools located in the municipality. The Sioux Narrows Public School is administered by the Keewatin-Patricia District School Board and the Nestor Falls Public School is administered by the Rainy River District School Board.

Section 2: Other Organizations & Agencies Participating in this Plan

Organization: Sioux Narrows Public School
 Sioux Narrows, Ontario
 P0X 1N0
 Attention: Principal

- The School will be contacted annually and asked to provide confirmation on accessibility (including whether they have an accessibility plan, if so will they please provide a copy to the municipality). Please complete the following checklist:

Date	Details of Request/Re-request	Response Received ✓
Nov. 21 st , 2002	Letter, as attached	✓
Jun. 18 th , 2003	Follow up letter, as attached	✓
Jun. 23 rd , 2003	Response received from Mr. Kim Carlson, via telephone, of forthcoming written response and that a plan is under development	✓
June 25 th , 2003	Received written response from Mr. Kim Carlson that their plan is under development and a copy will be forwarded once complete (early this Fall).	✓
February 6 th , 2004	Received the Keewatin-Patricia District School Board Accessibility Plan	✓
August 2005	Waiting for copy of 2005 Plan	✓
January 2006	Left message requesting copy of their current Plan	✓
March 2006	Received the Keewatin-Patricia District School Board Accessibility Plan	✓
January 2007	Left message requesting copy of their current Plan	✓
March 2008	Left message requesting copy of their current Plan	✓
February 2009	Left message requesting copy of their current Plan	✓

Section 2: Other Organizations & Agencies Participating in this Plan (cont.)

Organization: Nestor Falls Public School
 Nestor Falls, Ontario
 P0X 1K0
 Attention: Principal

- The School will be contacted annually and asked to provide confirmation on accessibility (including whether they have an accessibility plan, if so will they please provide a copy to the municipality). Please complete the following checklist:

Date	Details of Request/Re-request	Response Received ✓
Nov. 21 st , 2002	Letter, as attached	X
Jun. 18 th , 2003	Follow up letter, as attached	✓
September 29 th , 2004	Follow up letter sent, as attached	✓
October 7 th , 2004	Received the Rainy River District School Board Accessibility Plan	✓
August 2005	Waiting for copy of 2005 Plan	
January 2006	Left message requesting copy of their current Plan	
April 2006	Received the Rainy River District School Board Accessibility Plan	✓
January 2007	Left message requesting copy of their current Plan	✓
March 2008	Left message requesting copy of their current Plan	✓
February 2009	Left message requesting copy of their current Plan	✓

Section 3: Consultation Activities

The municipality shall, by way of public notice (flyers circulated via Canada Post, notice posted on municipal website and/or posted on Township Bulletin Board) request public input annually for their advice and possible recommendations with respect to barriers and access. Please complete the following checklist:

Date Public Notice Issued	Details of Public Notice	Where/How was the Notice Issued
June 23, 2003	Information Bulletin indicating that a plan has been developed and requesting public input, advice, recommendations for the identification/removal of barriers and to improve access, as attached	Bulletin mailed to all residents, included as a stuffer in tax notice
June 30, 2004	Posted plan on municipal website	
June 30, 2005	Updated plan and posted on municipal website	
March 1, 2006	Updated plan and posted on municipal website	
February 16, 2007	Updated plan and posted on municipal website	
March 25, 2008	Updated plan and posted on municipal website	Posted on Website
February 13, 2009	Updated plan and posted on municipal website	Posted on Website

Section 4: Working Group

Municipal Council and Staff shall comprise the body/group co-ordinating the accessibility plan. This body shall be referred to as the Working Group. The key contact for the Working Group shall be the Municipal Clerk. If members of the public or other agency officials wish to contribute, they may make a request to Council/Working Group to be added to the Working Group.

Working Group Member	Municipality/ Agency (Title)	Department Represented	Contact
Wanda Kabel	Chief Administrative Officer	All	807-226-5241
Bill Thompson	Mayor	Administration/Finance/Community Development	807-226-5241
Gale Black	Councillor	Environment/Landfill Lagoon/Recycling/Library	807-226-5241
Lou Kabel	Councillor	Parks/Cemetery Golf Course/Recreation - North/Trails - North	807-226-5241
Norbert Dufresne	Councillor	Public Safety/Fire Rescue Services/Emergency Management/Nursing Station/Recreation - South/Trails - South	807-226-5241
Chan Motlong	Councillor	Roads/Buildings/Facilities/Building/By-Law Enforcement/Land Use Planning	807-226-5241

Member Additions to Working Group:

Date	Name	Agency	Contact

Section 5: Identified Barriers Chart/Report

The municipal Working Group (and any possible participating group/person/agency) shall identify accessibility initiatives and report on barriers identified through these initiatives (and whether they have been addressed). Please complete the following chart:

Barrier and Type	Strategy for removal/prevention	Status
Describe the barrier (use one of physical, architectural, information/communication, attitudinal, technological, policies and practices to describe the type)	(a brief description of strategies in place to address the barrier)	(i.e., date completed, date work to commence, not addressed etc.)
Sioux Narrows Council Chambers/Municipal Office does not have wheel chair access	June 3, 2003 - Council notified of barrier - funds have were allocated for construction of ramp (according to the OBC)	Electronic lift was installed June 1 st , 2004, and received final inspection September 10 th , 2004, lift is fully functional and in-use
Sioux Narrows Council Chambers/Municipal Office Lift	November 2006 - lift was identified by private contractor as not yet having proper certification - we are working on resolving this issue	Funds budgeted in 2008 to repair/bring lift up to standard
Sioux Narrows Council Chambers/Municipal Office Lift	November 2009 - 3 rd attempt to contact Allied Elevator to repair lift - we are working on resolving this issue	Awaiting Allied Elevator Winnipeg to repair lift

Section 5: Identified Barriers Chart/Report (cont.)

If preparing a separate report, or a group/agency wishes to submit a report to the Working Group, the following subheadings would prove useful when organizing the information:

- *Initiative* (State the initiative and organization that conducted the initiative if a joint plan is being prepared)
- *Methods Used to Identify Barriers* (State the methods used to identify the barriers)
- *Barriers Identified* (State the barriers that were identified)

Note: once the Working Group receives/completes the report, please add it to the Identified Barriers Chart on Page 8.

Section 6: Operational Review

The municipal Working Group shall review the organizations participating in this plan annually. Reviews are necessary in order to report/review activities necessary to identify barriers in the current operations of the organizations that are participating in this plan. Use an Operational Review Checklist Form (see Appendix D). Also, please complete the following:

Date	Organization	Operational Review Checklist Form Completed ✓
Nov. 21 st , 2002	Sioux Narrows Public School	Awaiting response to letter
Jun. 18 th , 2003	Sioux Narrows Public School	Awaiting response to letter
Jun. 23 rd , 2003	Sioux Narrows Public School	Received verbal indicating written response forthcoming
Nov. 21 st , 2002	Nestor Falls Public School	Awaiting response to letter
Jun. 18 th , 2003	Nestor Falls Public School	Awaiting response to letter
February 6 th , 2004	Sioux Narrows Public School	Received the Keewatin-Patricia District School Board Accessibility Plan
September 29 th , 2004	Nestor Falls Public School	Awaiting response to letter
August 2005	Sioux Narrows Public School	Awaiting copy of 2005 Plan
August 2005	Nestor Falls Public School	Awaiting copy of 2005 Plan
January 2006	Sioux Narrows Public School	Awaiting copy of 2005-2006 Plan
January 2006	Nestor Falls Public School	Awaiting copy of 2005-2006 Plan
January 2007	Sioux Narrows Public School	Received copy of 2007 Plan
January 2007	Nestor Falls Public School	Received copy of 2007 Plan
March 2008	Sioux Narrows Public School	Received copy of 2008 Plan
March 2008	Nestor Falls Public School	Received copy of 2008 Plan
February 2009	Sioux Narrows Public School	Received copy of 2009 Plan
February 2009	Nestor Falls Public School	Received copy of 2009 Plan

Section 7: Decision-Making Review

The municipality shall review the decision-making process at least annually, including: policies and practices, capital planning, by-laws approval, etc. Use a Decision-Making Review Checklist Form (see Appendix E). Also, please complete the following:

Date	Process (policy, practice, capital planning, by-law, etc.)	Operational Review Checklist Form Completed ✓
Jan. 7 - Jun. 3, 2003	Municipal Policy & Procedure Manual	✓
Jan. 7 - Jun. 3, 2003	Municipal By-Laws	✓
Jan. 7 - Jun. 3, 2003	Office/Building Plans	✓
Jan. 6, 2004 - May 4, 2004	Municipal Policy & Procedure Manual	✓
Jan. 6, 2004 - May 4, 2004	Municipal By-Laws	✓
Jan. 6, 2004 - May 4, 2004	Office/Building Plans	✓
Jan. 4, 2005 - May 3, 2005	Municipal By-Laws	✓
Jan. 4, 2005 - May 3, 2005	Office/Building Plans	✓
Jan. 2, 2006 - Mar. 3, 2006	Municipal By-Laws	✓
Jan. 2, 2006 - Mar. 3, 2006	Office/Building Plans	✓
Jan. 2, 2007 - Feb. 16, 2007	Municipal By-Laws	✓
Jan. 2, 2007 - Feb. 16, 2007	Office/Building Plans	✓
March 25, 2008	Municipal By-Laws	✓
March 25, 2008	Office/Building Plans	✓
February 13, 2009	Municipal By-Laws	✓
February 13, 2009	Office/Building Plans	✓

Section 7: Decision-Making Review (cont.)

List of Barriers Identified

Use this chart to list the barriers identified by the reviews noted on page 12:

Barrier	Barrier Type	Strategies for removal or prevention
(describe barrier)	(see appendix B for terms)	(describe corrective measures, and when these will occur)
Sioux Narrows Council Chambers does not have wheel chair access	Architectural	✓Completed Sept. 2004
Sioux Narrows Council Chambers Lift is not properly certified	Architectural	Working on it with contractor
Sioux Narrows Council Chambers Lift is not properly certified	Architectural	Budgeted to complete works in 2008
Sioux Narrows Council Chambers Lift is not properly certified	Architectural	Working on it with contractor 2009

Section 8: Targets and Actions

The municipality shall set targets to help establish when barriers will be addressed or actions taken to address preventative measures. Use a Targets and Actions Form (see Appendix F). Also, complete the following chart to summarize the actions identified in the Targets and Actions Form (to be completed within twelve (12) months):

Action	Resources	Costs	Target
Install electronic lift at Sioux Narrows Council Chambers/Municipal Office	Monetary	\$20,000.00 actual cost (built to OBC standards)	✓Completed Sept. 2004
Certify Lift at Sioux Narrows Council Chambers/Municipal Office	Monetary	Unknown	Complete asap
Upgrade and Certify Lift at Sioux Narrows Council Chambers/Municipal Office	Monetary	Unknown	Will complete in 2008
Upgrade and Certify Lift at Sioux Narrows Council Chambers/Municipal Office	Monetary	Unknown	Still attempting to secure contractor to perform works

Appendix A

ACCESSIBILITY PLANNING CHECKLIST

Activity	Timeline	Completed ✓
Establish AAC or create a process for consultation with people with disabilities (refer to Section 12 of the ODA for specific details in this area)	Nov. 2002	✓
Create an Accessibility Planning Work Group	Nov. 2002	✓
Consult with potential partners in a joint plan	ongoing	✓
Review Past Initiatives	ongoing	✓
Conduct an Operational Review	ongoing	✓
Review Decision-making practices	ongoing	✓
Determine How to Address barriers	ongoing	✓
Develop a Draft Plan	Nov. 2002	✓
Set Targets (6, 12 month or longer), establish a monitoring process	ongoing	✓
Consult with AAC or people with disabilities on the draft plan	always ongoing	✓
Amend plan based on AAC recommendations or the results of the consultations	ongoing	✓
Obtain Council Approval	Nov. 2002	✓
Make the Plan Public	Jan. 2003	✓
Review and Update Plan for 2004	June 2004	✓
Review and Update Plan for 2005	June 2005	✓
Review and Update Plan for 2006	Mar. 2006	✓
Review and Update Plan for 2007	Feb. 2007	✓
Review and Update Plan for 2008	Mar. 2008	✓
Review and Update Plan for 2009	Feb. 2009	✓

Appendix B

DISABILITY BARRIERS

People with disabilities face unnecessary barriers almost everywhere: at home, at work, at school, in parks, in recreational facilities, in the streets, in theatres, in stores and in restaurants - and even in municipalities.

A "barrier" means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an informational or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice . Barriers prevent people with disabilities from going to school and to work.

Types of barriers:

Barrier Type	Example
Physical	A door knob that cannot be operated by a elderly person with limited upper-body mobility and strength
Architectural	A hallway or door that is too narrow for a wheelchair or scooter
Informational	Typefaces that are too small to be read by a person with low vision
Communicational	A professor who talks loudly when addressing a deaf student
Attitudinal	A recreational swimming program which discourages people with developmental disabilities from participating
Technological	Information on a municipal Web site, which cannot be, accessed by a person who is blind who has reading software for a computer
Policy/Practice	A practice of announcing important messages over an intercom that people with hearing impairments cannot hear clearly

Appendix C

DISABILITY: THE ODA DEFINITION

The ODA draws on the broad definition for disability that appears in the Ontario Human Rights Code. "Disability" is:

- a. any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- b. a condition of mental impairment or a developmental disability,
- c. a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
- d. a mental disorder, or
- e. an injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

For additional information on disability, types of disability and barriers see *Appendix A* of the "Guide to Accessibility Planning".

Appendix D

Operational Review Checklist Form

Organization	Township of Sioux Narrows - Nestor Falls (Self)
Department <i>(Provide the name of the department and a description of the activities that take place within the department, the departmental responsibilities, the departmental work teams and/or divisions)</i>	Council Chambers/Municipal Office
Review Date <i>(Provide the dates that the review took place. If a review has not taken place, provide the dates for when the review is planned and the completion date. A planned review becomes an action set by the plan)</i>	Planned - notice has been provided to Municipal Council for consideration and planning to remove barrier. 2009 Current Annual Budget approve. Waiting for contractor to complete works.
Rationale for Planned Review <i>(If the review has not taken place a rationale should be provided for the planned time period. Appropriate rationales could consist of the size of the department, the scope of the activity, a recent amalgamation, and the resources available. A 12-month target should be set for activities.)</i>	Plan is in place (Electronic lift was installed June 1st, 2004, but we are awaiting an upgrade to bring up to current standard and certification prior to activation)
Review Methodologies <i>(Describe the methodologies used to conduct the review. Examples would be office sites review, building plans reviewed, client questionnaire, etc. If a review has not taken place, describe the methodologies that will be used to conduct the planned review. In larger municipalities where a department may consist of divisions and/or work teams different review methodologies may be used. This section should be structured according to the departmental structure)</i>	Building plans reviewed February 13th, 2009 (Electronic lift was installed June 1st, 2004, but we require upgrades in order to certification and use)
Status*	Planned - Fall 2009

**There are three choices to identify the status of the departmental review:*

Completed: *if the review is completed provide the dates completed.*

Ongoing: *If the review is still underway, provide a summary of the progress and an assessment if the review is within the time frames set.*

Planned: *In larger municipalities where a department may consist of divisions and/or work teams a review may be completed within certain divisions or work-teams. This section may be structured according to the departmental structure and a status accorded to each division and/or work team.*

Appendix D

Operational Review Checklist Form

Organization	Sioux Narrows Public School
Department <i>(Provide the name of the department and a description of the activities that take place within the department, the departmental responsibilities, the departmental work teams and/or divisions)</i>	N/A
Review Date <i>(Provide the dates that the review took place. If a review has not taken place, provide the dates for when the review is planned and the completion date. A planned review becomes an action set by the plan)</i>	Received current plan
Rationale for Planned Review <i>(If the review has not taken place a rationale should be provided for the planned time period. Appropriate rationales could consist of the size of the department, the scope of the activity, a recent amalgamation, and the resources available. A 12-month target should be set for activities.)</i>	Received current plan
Review Methodologies <i>(Describe the methodologies used to conduct the review. Examples would be office sites review, building plans reviewed, client questionnaire, etc. If a review has not taken place, describe the methodologies that will be used to conduct the planned review. In larger municipalities where a department may consist of divisions and/or work teams different review methodologies may be used. This section should be structured according to the departmental structure)</i>	Reviewed
Status*	Completed

*There are three choices to identify the status of the departmental review:

Completed: *if the review is completed provide the dates completed.*

Ongoing: *If the review is still underway, provide a summary of the progress and an assessment if the review is within the time frames set.*

Planned: *In larger municipalities where a department may consist of divisions and/or work teams a review may be completed within certain divisions or work-teams. This section may be structured according to the departmental structure and a status accorded to each division and/or work team.*

Appendix D

Operational Review Checklist Form

Organization	Nestor Falls Public School
Department <i>(Provide the name of the department and a description of the activities that take place within the department, the departmental responsibilities, the departmental work teams and/or divisions)</i>	N/A
Review Date <i>(Provide the dates that the review took place. If a review has not taken place, provide the dates for when the review is planned and the completion date. A planned review becomes an action set by the plan)</i>	Received current plan
Rationale for Planned Review <i>(If the review has not taken place a rationale should be provided for the planned time period. Appropriate rationales could consist of the size of the department, the scope of the activity, a recent amalgamation, and the resources available. A 12-month target should be set for activities.)</i>	Received current plan
Review Methodologies <i>(Describe the methodologies used to conduct the review. Examples would be office sites review, building plans reviewed, client questionnaire, etc. If a review has not taken place, describe the methodologies that will be used to conduct the planned review. In larger municipalities where a department may consist of divisions and/or work teams different review methodologies may be used. This section should be structured according to the departmental structure)</i>	Reviewed
Status*	Completed

*There are three choices to identify the status of the departmental review:

Completed: *if the review is completed provide the dates completed.*

Ongoing: *If the review is still underway, provide a summary of the progress and an assessment if the review is within the time frames set.*

Planned: *In larger municipalities where a department may consist of divisions and/or work teams a review may be completed within certain divisions or work-teams. This section may be structured according to the departmental structure and a status accorded to each division and/or work team.*

Appendix E

Decision-Making Review Checklist Form

Organization	Township of Sioux Narrows - Nestor Falls
Department <i>(Provide the name of the department and a description of the activities that take place within the department, the departmental responsibilities, the departmental work teams and/or divisions)</i>	All municipal by-law, policies, procedures and office/building plans reviewed
Review Date <i>(Provide the dates that the review took place. If a review has not taken place, provide the dates for when the review is planned and the completion date. A planned review becomes an action set by the plan)</i>	Review took place commencing January 2009 to February 2009
Rationale for Planned Review <i>(If the review has not taken place a rationale should be provided for the planned time period. Rationales could consist of the size of the department, the scope of the activity, a recent amalgamation, and the resources available. A review may take longer than one-year. In these cases a rationale should be provided for this extended time line.)</i>	N/A
Review Methodologies <i>(Describe the methodologies use to conduct the review. Examples would be by-laws review, policy review, client questionnaire, etc. If a review has not taken place, describe the methodologies that will be used to conduct the planned review. In larger municipalities where a department may consist of divisions and/or work teams different review methodologies may be used. This section should be structured according to the departmental structure.)</i>	All municipal by-law, policies, procedures and office/building plans reviewed
Status*	Completed February 13th, 2009

***Status**

There are three choices to identify the status:

- Completed:** *if the review is completed provide the dates completed.*
- Ongoing:** *If the review is still underway, provide a summary of the progress and an assessment if the review is within the time frames set.*
- Planned:** *In larger municipalities where a department may consist of divisions and/or work teams a review may be completed within certain divisions or work-teams. This section may be structured according to the departmental structure and a status accorded to each division and/or work team.*

Appendix F

Targets and Actions Form

<p>Organization</p>	<p>Township of Sioux Narrows - Nestor Falls</p>
<p>Department <i>(Provide the name of the department and a description of the activities that take place within the department, the departmental responsibilities, the departmental work teams and/or divisions)</i></p>	<p>Council</p>
<p>Barrier(s) <i>(The barrier(s) to be addressed by the specific actions are to be itemized with a corresponding action. Depending on the size of the department and municipality-organizations, name and numbers can be used to code each barrier and associated action for tracking purposes.)</i></p>	<p>Council Chambers/Municipal Office lift requires repairs/upgrades and re-certified</p>
<p>Action(s) <i>(Actions reflective of the strategies proposed to address the barriers are detailed after each barrier itemized. The goal of the actions is to move the organization forward in eliminating and preventing barriers. In larger municipalities where a department may consist of divisions and/or work teams actions should be structured according to the departmental structure.)</i></p>	<p>Planned - will be completed in fall 2009</p>
<p>Resources Necessary to Undertake Action <i>(Resources necessary to undertake the actions are to be detailed as a sub-heading of each action. Necessary resources may be funding for actions or merely staff time dedicated to doing the work proposed)</i></p>	<p>Monetary - unknown cost</p>
<p>Departmental Lead <i>(The names of staff members or group who are accountable for completing the action(s) are named)</i></p>	<p>Council - Mayor</p>
<p>Target <i>(The target is the anticipated timeline for the action. A target does not necessarily have to be set within a 12-month period. The nature of the actions may be phased in over a number of months or years depending on the resources and priorities of the community)</i></p>	<p>Waiting for contractor to complete works</p>

Annual Accessibility Plan Revision/Review Checklist

Year (& Date)	Initial
November 2002 - developed	WK
June 2003 - reviewed	WK
June 2004 - reviewed/posted on web	WK
June 2005 - reviewed/revised copy posted on web	WK
Mar. 2006 - reviewed/revised copy posted on web	WK
Feb. 2007 - reviewed/revised copy posted on web	WK
Mar. 2008 - reviewed/revised copy posted on web	WK
Feb. 2009 - reviewed/revised copy posted on web	WK