

***Township of
Sioux Narrows - Nestor Falls
Community Emergency Management Plan***



Rev. September 28, 2021

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FOREWORD

This plan has been formulated to assign responsibilities and to guide the immediate actions of key officials at the onset of, or an impending, emergency which would abnormally affect property and/or the health, safety and welfare of the residents of the Township of Sioux Narrows - Nestor Falls. The plan has also been designed as a result of realistic risk-based hazard identification assessment (HIRA).

For this plan to be effective, it is essential that all concerned be made aware of its provisions and that every official and department be prepared to carry out their assigned functions and responsibilities in an emergency.

Regular exercises shall be staged, at the very least annually, to ensure the arrangements embodied in this plan are kept current and that all are kept familiar with its provisions. Department heads should likewise review and keep up to date their own procedures and arrangements for responding to emergencies.

This plan does not provide emergency measures, or plans, for other agencies or institutions. It is expected that these organizations will develop their own plans in cooperation with the municipal plan.

GENERAL MUNICIPAL INFORMATION

The Township of Sioux Narrows - Nestor Falls' municipal boundaries encompass a very large geographic area, some 156,385 hectares, ranging from Blindfold Lake in the North to Caliper Lake in the South.

Among all else, our new municipality includes the former Township of Sioux Narrows and the small formerly unorganized community of Nestor Falls. Our statistical population is 667, but our household total is 1,214, evidently indicating the popularity of both seasonal and recreational residential use. The summer population is approximately 8,000. This is due primarily to our proximity to Lake of the Woods, and a terrain rich with smaller lakes, rivers and wilderness. Our primary industry is tourism.

Our infrastructure is not unlike many small municipalities, including:

- . 2 community halls (1 in Sioux Narrows and 1 in Nestor Falls);
- . 1 Administration (Township) Office located in Sioux Narrows;
- . 1 Part-Time Administration (Township) Office located in Nestor Falls;
- . 2 Council Chambers (1 in Sioux Narrows and 1 in Nestor Falls);
- . 2 Fitness Centres (1 in Sioux Narrows and 1 in Nestor Falls);
- . 2 travel information centres (1 in Sioux Narrows and 1 in Nestor Falls);
- . 1 50 Plus Centre (Seniors Centre) located in Sioux Narrows;
- . 1 Curling Club located in Nestor Falls;
- . 2 Fire Halls (1 in Sioux Narrows and 1 in Nestor Falls); and
- . 2 Ambulance/Health Centre Buildings (1 in Sioux Narrows and 1 in Nestor Falls).

There are no hospitals, homes for the aged, or correctional facilities located in the Township of Sioux Narrows - Nestor Falls. Residents of Sioux Narrows - Nestor Falls primarily utilize the hospital, and other institutional services, provided at Kenora and Fort Frances.

The Township is remote from any large centre, Winnipeg being 300 km West and Thunder Bay 500 km East.

The Township of Sioux Narrows - Nestor Falls does not provide public water or sewer works. Residents have private individual well/lake drawn water and septic field/tank systems.

Policing services are provided by the Ontario Provincial Police, under contract with the municipality. There is one detachment office located in Sioux Narrows.

Ambulance services are provided by the Kenora District Services Board, of which we are a member municipality. There are 2 Ambulance Buildings (1 in Sioux Narrows and 1 in Nestor Falls) leased by the Kenora District Services Board from the municipality.

GENERAL MUNICIPAL INFORMATION (cont.)

There are 2 Schools located in the municipality, the Sioux Narrows Public School, operated by the Keewatin-Patricia District School Board and the Nestor Falls Public School, operated by the Rainy River District School Board.

INTRODUCTION

Emergencies are defined as situations, or the threat of impending situations, caused by forces of nature, accident or an intentional act that constitutes a danger of major proportion to life and property. They affect public safety, which denotes health, welfare and property, as well as the environment and economic health of the Township of Sioux Narrows - Nestor Falls.

In order to protect the residents of the Township of Sioux Narrows - Nestor Falls, emergencies require a controlled and co-ordinated response by all agencies, that are distinct from routine operations carried out by municipal agencies, e.g. fire, police, ambulance, etc.

Legislation entitled '*The Emergency Management Act*' is the primary authority enabling passage of the provision of necessary services during an emergency. As enabled under the '*The Emergency Management Act*', this plan has been issued under the authority of the Township of Sioux Narrows - Nestor Falls By-Law No. 121 and has been filed with Emergency Management Ontario (Ministry of Community Safety & Correctional Services).

Important measures enabled under the legislation and which form part of this plan are:

- (a) expenditure of monies associated with the formulation and implementation of the emergency plan;
- (b) authorization for municipal employees to take appropriate action before formal declaration of an emergency;
- (c) specify procedures to be taken for safety and/or evacuation of persons in an emergency area;
- (d) designate other members of council who may exercise powers and perform the duties of the Head of council under the emergency plan during the absence of the Head of Council or upon his inability to act;
- (e) establish committees and designate employees to be responsible for reviewing the emergency plan, training employees in their functions and implementing the emergency plan during an actual emergency;
- (f) obtaining and distributing materials, equipment and supplies during an emergency; and
- (g) other such matters as are considered necessary or advisable for the implementation of the emergency plan during an emergency.

AIM

The aim of this plan is to make provision for controlled, coordinated, extraordinary arrangements and measures that may have to be taken to safeguard property and the health, safety and welfare of the inhabitants of the Township of Sioux Narrows - Nestor Falls, when faced with an emergency.

The plan has been designed as a result of realistic risk-based hazard identification assessment (HIRA). Through the HIRA assessment process, nine (9) probable 'risks' were identified, as follows: windstorm, flood, energy emergency, forest/wildland fire, snowstorm/blizzard, tornado, lightning storm, extreme heat/cold and hazardous material transportation incident. See Appendix 26 for complete HIRA documentation and individual Hazard Information Sheets (Hazards 1 through 9).

In other words, our plan is designed to respond to specific situations that are most probable to occur in our area, such as severe/abnormal weather conditions, extended power failure, forest fire, transportation incidents involving hazardous substances and the reception of evacuees from neighbouring communities.

Further, the plan is designed to ensure the following:

- (a) The earliest possible response to an emergency call by all services that may be required;
- (b) That an operation control facility is established at the scene and/or elsewhere according to the nature of the emergency;
- (c) That crowd control be imposed so that operations are not impeded and that additional casualties are avoided;
- (d) That the rescue of trapped persons be made with the minimum of delay and the provision of first aid at the site;
- (e) The provision of controlled evacuation and balanced distribution of casualties to available hospitals;
- (f) That immediate action be taken to eliminate all sources of potential danger in the area of an incident;
- (g) The evacuation of buildings be considered in a hazardous situation;
- (h) The provision of such social services as may be required for personnel;
- (i) The restoration of normal services; and,
- (j) That factual official information be available at the earliest time to:

AIM (cont.)

- (i) officials involved in the emergency operation;
- (ii) the news media to allay anxiety and to reduce the number of onlookers at the scene; and,
- (iii) concerned individuals seeking personal information.

COMMUNITY CONTROL GROUP

***CCG COMPOSITION** Emergency operations will be directed and controlled by the elected and appointed officials, listed hereunder, who will assemble for this purpose at the designated Emergency Operations Centre (EOC). This group will be known as the Community Control Group (CCG) and will be composed of:

- (a) Head of Council - Mayor;
- (b) Senior Administrative Official
- (c) Senior Fire Official;
- (d) Senior Maintenance Official;
- (e) Emergency Information Officer; and,
- (f) Community Emergency Management Coordinator (CEMC).

***SUPPORT GROUP** If required, a "support group" may be formed from members of public and private agencies having specialist knowledge and advice to give. This group, drawn from organizations listed hereunder, may be called upon individually or be asked to deliberate and make recommendations collectively:

- (a) Kenora O.P.P. Detachment Commander or appointee;
- (b) Social Services Officer;
- (c) Communications Officers; and,
- (d) Transportation Officer.

**See Appendix 1 for list of Community Control Group members and Support Group.*

Additional services may be also be required, including, but not limited to, the following:

(a) **COMMUNICATIONS SERVICE** Emergency communications between the CCG and field units/scene shall primarily be via cell phones. Land-based telephone lines, if operative, will be used as much as possible to keep cell phones clear of any unnecessary usage. However, the CCG may request the services of local Amateur Radio Operators - see Appendix 4 for list of Amateur Radio Operators.

(b) **ENGINEERING AND PUBLIC WORKS SERVICE** It will be the responsibility of the municipality to maintain such services as roads, facilities, etc. and to co-ordinate the organization and mobilization of Township work forces, private contractors and their engineering resources.

COMMUNITY CONTROL AND SUPPORT GROUP (cont.)

(c) **PUBLIC UTILITY SERVICE - (BELL CANADA, HYDRO ONE)** Will be responsible for maintenance of public utilities restoration of essential public utilities and to establish priorities where necessary.

(d) **FIRE SERVICE - STRUCTURAL (SIOUX NARROWS - NESTOR FALLS FIRE DEPARTMENT)** Will be responsible for fire prevention, fire-fighting and mutual fire aid when possible. Page and telephone warning to key offices when first alarm comes to fire service.

(e) **FIRE SERVICE - FOREST (M.N.R.)** Will be responsible for forest fire prevention and fire suppression (fighting). Warning to key offices when first alarm comes to fire service.

(f) **HEALTH SERVICE (NORTHWEST EMS - KDSB - AMBULANCE SERVICE)** Will be responsible for first aid to casualties, transportation of same to medical facilities and for procuring emergency health supplies. A separate contingency plan exists to direct ambulance activities.

(g) **POLICE SERVICE - O.P.P.** Will be responsible for maintenance of law and order, control and direction of traffic, patrol of restricted areas, safeguarding of vital resources, supplies and utilities. Also, to help oversee general emergency operation and to assist other emergency services. Telephone warning to key offices where first alarm comes to police service.

(h) **GENERAL WELFARE SERVICE (TOWNSHIP)** Will be responsible for coordination of emergency feeding (including personnel of essential service) clothing, lodging, registration and inquiries, personal services and to assist other services.

(i) ADMINISTRATION AND SUPPLY

(a) Administration

- The municipal administrator will be responsible for Township administration;
- The head of each emergency service will be responsible for administration of his or her respective service.

(b) **Equipment and Supplies:** The CCG and Alternate CCG is equipped with primary supplies (land-based telephone lines/sets, white boards, markers, maps, paper supplies, fax machine, internet access).

AUTHORITY The *'Emergency Management Act'* states that a Head of Council, or Acting Head of Council, may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he/she considers necessary and are not contrary to the law to implement the emergency plan of the municipality and

COMMUNITY CONTROL AND SUPPORT GROUP (cont.)

to protect the property and the health, safety and welfare of the inhabitants of the emergency area. Accordingly, it is clear that the principal function of the CCG, and the Support Group, if assembled, is to assist the Head of Council, or Acting Head of Council, in making and placing in effect any decisions and orders that are made to control and mitigate the effects of an emergency.

IMPLEMENTATION AND PROCEDURES Emergencies could arise with or without warning; this plan takes into account, and is intended to deal with, the worst case, a situation that develops without warning.

An emergency will usually be reported or discovered by first responders, either police or emergency services, who would, in any event, be among the first to be called to the scene of a potential emergency. A senior member of the police or emergency services, or possibly another member of the Community Control Group, should assume control at the site of an emergency, or arrange for an on-site coordinator to take charge immediately, and then, depending upon the situation, he/she may make a decision to alert and assemble the CCG in accordance with the procedure as outlined in detail in Appendix 1. Any member of the CCG may alert and assemble the CCG in accordance with the procedure as outlined in Appendix 1.

STANDBY If there is advance warning, or an impending situation is suspected, the CCG may be notified as such and asked to remain on 'standby' without fully assembling. Any member of the CCG may report and alert the CCG of a 'standby' situation in accordance with the procedure as outlined in Appendix 1.

DECLARATION NOTIFICATION/REPORTING If the Head of Council, or Acting Head of Council, should indeed declare that an emergency exists in the municipality or in any part thereof, the declaration should be reported to Emergency Management Ontario (EMO) first via telephone (EMO Duty Officer 1-866-314-0472) followed by a signed, faxed form (1-416-314-6220).

TERMINATION NOTIFICATION/REPORTING The Head of Council, Acting Head of Council or Council as a Whole, may terminate an emergency. The same notification procedure should be used upon lifting or terminating the emergency as used when making a declaration, call first, then fax signed form.

See Appendix 8 'Declaration' and Appendix 9 'Termination' for forms.

The CCG shall notify the following of both the declaration and applicable termination:

- Minister of Community Safety & Correctional Services;
- Council;
- Neighbouring communities, if/as determined necessary;
- Residents/Public;

COMMUNITY CONTROL AND SUPPORT GROUP (cont.)

- Media; and,
- 'Other' if/as determined necessary.

COMMUNITY CONTROL GROUP OPERATIONS

The Community Control Group will assemble at the CCG Operations Centre. Depending on the situation, the alternate Operations Centre may be designated.

Choice of the CCG Operations Centre will be dependent upon the area affected by the disaster and the suitability of the building at the time. Unless otherwise advised by the CCG member who implements the plan, the Operations Centre shall be the primary, located in Sioux Narrows.

Upon assembling, the Head of Council, with the advice of other members of the CCG, may make a decision to declare an emergency and invoke the provisions of this emergency plan.

The decision-making process shall be accomplished by round table assessment of events, as they occur, and by agreeing on a course of action to overcome specific problem areas or situations. Normally, an agreed course of action will be implemented by municipal departments functioning primarily within their own spheres. However, from time to time, it may become necessary to adopt and implement a joint plan of action which could involve two or more departments operating in unison. In this latter situation, it will be necessary for the CCG to determine which department will have the greater commitment and to appoint a Site Manager accordingly. Thereafter, until emergency operations conclude, other departments will act in support of whichever department is exercising on-site management of operations.

OPERATIONS CENTRE SECURITY The Operations Centre shall be locked off at the entrance/exit. No access shall be permitted to any persons aside from the CCG members, and CCG permitted person(s) only. A sign clearly stating 'please not disturb' and 'contact the Information Officer at the Information Centre, 807-226-5211, for questions, concerns or further information' shall be posted on the outside of the Operations Centre.

COMMUNICATIONS AND COORDINATION An important function of every department is to provide timely information for the benefit of the decision-making process. This will necessitate reliable systems of communication between the emergency site and the CCG Operations Centre, for every department involved. Radio communication is least susceptible to damage or interruption in times of emergency. However, if cell phones or telephones are to provide this vital medium of communication, the Operations Centre has a multiplicity of telephone lines and handsets. Additionally, the Operations Centre is sufficiently large to accommodate both information gathering and display activities, as

COMMUNITY CONTROL AND SUPPORT GROUP (cont.)

well as provide room for the CCG to function. A separate area is available in the Operations Centre for communication activity.

Ongoing communication occurs between respective agency representatives at the Operations Centre and the emergency site. It is essential that any communication received be quickly and accurately reported to every response agency and, where necessary, to the public. This vital function will normally fall to the Senior Administrative Officer (or other appointee) who will act as Operations Officer and be responsible for coordinating the administrative/information activities of the Operations Centre and for ensuring good communication between all agencies involved in emergency operations.

The CCG may function with only a limited number of persons depending upon the emergency. While the CCG may not require the presence of all the people listed as members of the control group, all members of the CCG must be notified.

INFORMATION CENTRE The Information Officer, upon receiving instruction from the Senior Administrative Officer, shall assemble at the Township Administrative Office. Follow procedures as set out in Appendix "22". Contact shall be maintained between the Information Centre and the Operations Centre based on scheduling instruction from the Senior Administrative Officer.

ADDITIONAL CCG STAFF If determined necessary by the CCG, the Senior Administrative Officer may be directed to obtain additional staffing resources. As all available full-time municipal employees already play a role as members of the CCG, part-time staff may be called in to assist with various CCG operations. Otherwise assistance may be sought through Appendix "7" 'Resource Listing'.

OPERATING CYCLE Members of the CCG will gather at regular intervals to inform each other of actions taken and problems encountered. The Operations Officer will establish the frequency of meetings and agenda items. The Head of Council, or Acting Head of Council, shall chair these meetings. Meetings should be kept as brief as possible, thus allowing members to carry out their individual responsibilities. The Senior Administrative Officer shall (may appoint an Assistant to do so) maintain a status board and maps, which will be prominently displayed and kept up to date.

DECLARATION OF EMERGENCY If the Mayor, on the advice of the other members of the CCG, officially declares an emergency to exist and/or designates an emergency area, the responsibilities of the CCG shall be carried out.

TERMINATION OF EMERGENCY The Mayor, Acting Mayor, or Council as a Whole, may, on the advice of the CCG, declare the Emergency Terminated. On Termination, all services will be notified and an evaluation of operation completed.

COMMUNITY CONTROL AND SUPPORT GROUP (cont.)

PROVINCIAL/FEDERAL ASSISTANCE If the implementation of all of these actions are insufficient to control the emergency, then assistance may be requested from either the Provincial or Federal Government

RESPONSIBILITIES

COMMUNITY CONTROL GROUP Some or all of the following actions/decisions may have to be considered and dealt with by the CCG:

- (a) declaring a "State of Emergency";
- (b) designating any area in the municipality as an "emergency area";
- (c) "authorizing expenditures" of funds for implementing the emergency plan;
- (d) "evacuating" those buildings or sections within an emergency area which are themselves considered to be dangerous or in which the occupants are considered to be in danger from some other source;
- (e) "casualty collection and evacuation" in support of emergency health care authorities;
- (f) "dispersing people" not directly connected with the operations who by their presence are considered to be in danger or whose presence hinders in any way the efficient functioning of emergency operations;
- (g) "discontinuing utilities" or services provided by public or private concerns without reference to any consumers in the municipality, or when continuation of such utilities or services constitutes a hazard to public safety within an emergency area;
- (h) "arranging for accommodation and welfare", on a temporary basis, of any residents who are in need of assistance due to displacement as a result of the emergency;
- (i) "calling in and employment of any municipal personnel and equipment" which is required in the emergency.
- (j) "arranging for services and equipment" from local agencies not under municipal control, i.e. private contractors volunteer agencies, service clubs, etc.
- ((k) "arranging assistance" from senior levels of government and of other personnel and equipment of volunteer and other agencies not under municipal control as may be required by the emergency;
- ((l) "establishing an information centre" for issuance of accurate releases to the news media and for issuance of authoritative instructions to the general public;
- (m) "establishing a registration and inquiry centre" to handle individual requests for information concerning any aspect of the emergency.

CCG - HEAD OF COUNCIL Head of Council or alternate, upon being notified that a disaster has occurred, or is likely to occur, will attend the designated Operations Centre and perform the following responsibilities:

- (a) chair meetings of the CCG;
- (b) declare a State of Emergency;
- (c) ensure that Emergency Management Ontario has been notified of the declaration of an emergency;
- (d) make decisions, determine priorities and issue operational direction through the Operations Officer and the heads of municipal departments;
- (e) request assistance from neighbouring municipalities and/or from senior levels of government, when required;
- (f) approve news releases and public announcements; and
- (g) terminate/rescind the emergency at the appropriate time and ensure all concerned have been notified.

CCG - SENIOR ADMINISTRATIVE OFFICIAL The Senior Administrative Officer, upon being notified that a disaster has occurred, or is likely to occur, will activate the Emergency Alert Procedure (Appendix "1") by telephoning members in the order stated. The Senior Administrative Officer shall attend the designated Operations Centre, and perform the duties and responsibilities of Operations Officer, as such he/she will;

(a) organize and supervise the Operations Centre and Operations Cycle, in particular, make arrangements for obtaining and displaying up-to-date information at all times, provide administrative staff/supplies/equipment to the CCG/Operations Centre and schedule frequency of Operations meetings (set agenda and operating cycle frequency);

(b) arrange and coordinate telecommunications systems;

(c) advise the Head of Council on administrative matters; and

(d) be responsible for media arrangements and assist in the preparation and issue of press and public announcements.

(e) maintain a record of all major decisions, actions and instructions issued.

(f) maintain a record of all expenditures for later cost recovery if warranted.

(g) ensure that essential municipal services are kept operating and are secured.

CCG - SENIOR FIRE OFFICIAL Upon learning of a potential emergency, the senior fire official or alternate should consider the need for possible activation of the emergency plan. If warranted, he should trigger the emergency alert system described in Appendix 1. Thereupon, he should report to the Operations Centre to sit as a member of the CCG and perform the following additional functions and responsibilities:

- (a) provide Head of Council with information and advice on fire fighting matters;
- (b) develop and maintain a system for alerting CCG members in an emergency;
- (c) if appropriate, appoint an "on-site coordinator" to control fire department operations at the scene of an emergency;
- (d) inform the Mutual Aid fire coordinator and trigger mutual aid arrangements for the provision of additional fire-fighting manpower and equipment if needed;
- (e) determine if additional or special equipment is needed and recommend possible sources of supply, e.g. breathing apparatus, protective clothing, etc; and
- ((f) provide assistance to other municipal departments and agencies and be prepared to take charge or contribute to non-firefighting operations if necessary, e.g., rescue, first aid, casualty collection, etc.

CCG - SENIOR MUNICIPAL MAINTENANCE OFFICIAL Upon learning of a potential emergency, the senior public works official or alternate should consider the need for the possible activation of the emergency plan and, if warranted, he should trigger the emergency alert system as described in Appendix 1. Thereupon, he should report to the Operations Centre to act as a member of the CCG and to perform the following additional functions and responsibilities:

- (a) provide Head of Council with information and advice on public works matters;
- ((b) if appropriate appoint an "on-site coordinator" to control maintenance operations at the scene of an emergency;
- (c) maintain liaison with flood control, conservation and environmental agencies and be prepared to conduct relief or preventative operations.
- (d) provide public works materials, supplies and equipment and if not otherwise available, make arrangements for sources of supply from neighbouring municipalities, private contractors, etc.;
- (e) assist traffic control, evacuations, etc., by clearing emergency routes, marking obstacles, providing road signs, etc.;
- (f) maintain liaison with private utility companies (hydro, gas, telephone, etc.) and make recommendations for discontinuation of any utility, public or private, where necessary in the interest of public safety;
- (g) make recommendations and arrange for the demolition of unsafe structures as ordered by Head of Council; and,
- (h) re-establish essential services at the conclusion of an emergency.

CCG - EMERGENCY INFORMATION OFFICER Under direction of the Mayor or Senior Administrative Officer, the Information Officer shall fulfil the responsibilities of operating an Information Centre (see Appendix "22") as follows:

- (a) Provide general information to the public.
- (b) Release information to the news media through press releases and statements. Information for these releases shall be provided by the CEMC or CCG.
- (c) Ensure that all elected officials, department heads, major institutions and industry are kept up to date on occurrences and the changing nature of the emergency.
- (d) Information Centre will be dependent on the circumstances. It may be necessary to operate this office in shifts, 24 hours per day.
- (e) Information numbers shall be provided to the public in the beginning stages of the emergency for citizen inquiry.

An Ontario Provincial Police Information Officer may be appointed by the Senior Police Official who would assist with the fulfilment of the responsibilities as set forth by Ontario Provincial Police Information Officer operating procedures.

CCG - COMMUNITY EMERGENCY MANAGEMENT COORDINATOR (CEMC) A member appointed to fulfil Emergency Coordinator Procedures will perform the following responsibilities:

- (a) convene a meeting of all members of the Community Control Group so as to ascertain **the type and scope of the disaster** and decide on the **immediate courses of action to be taken** to protect persons and property in the immediate disaster area;
- (b) coordinate all emergency operations at the Emergency Operations Centre and upon the advice of the Community Control Group, may appoint a Site Manager;
- (c) ensure that all emergency services, as required, are represented in the Community Control Group and, if necessary, contact outside assistance, etc.;
- (d) ensure that an effective system for the gathering of factual information for the use of the Community Control Group is in place and ensure that the Group is kept up to date on new developments or decisions;
- (e) with the authority of the Head of Council, designate individuals as required to assist with emergency operations;
- (f) ensure that liaison is maintained with Hospitals, School Boards and other Institutions concerning the emergency situation and ensure that their individual actions are compatible with the overall plan.

SUPPORT - SENIOR POLICE OFFICIAL Upon learning of a potential emergency, the senior police official or alternate should consider the possible need for activation of the emergency plan, and if warranted, he shall trigger the emergency alert system outlined in Appendix 1. Thereupon, he would report to the Operations Centre to sit as a member of the CCG and to perform the following additional functions and responsibilities;

(a) provide the Head of Council with information and advice on law enforcement matters;

(b) if appropriate, appoint an "on-site coordinator" to control police operations at the scene of an emergency;

(c) seal off the area of concern;

(d) control and, if necessary, disperse crowds within the "emergency area";

((e) control the movement of emergency vehicles to and from the site of the emergency;

(f) coordinate police operations with other municipal departments and arrange for additional supplies and equipment when needed, i.e., barriers and flashers, etc;

(g) conduct evacuation of buildings or areas when ordered by Head of Council;

((h) arrange for maintenance of law and order in temporary facilities, e.g., evacuation centres;

(i) protect property in the emergency area;

(j) arrange for additional "police assistance", if required;

(k) if required, appoint an Information Officer;

(l) advise the coroner in the event of fatalities and perform whatever additional responsibilities may be necessary under the Coroners Act.

SUPPORT - SOCIAL SERVICES OFFICER Upon learning of a potential emergency, the Social Services Officer shall report to the Operations Centre and would then take such appropriate action, in conjunction with the CCG, as the situation warrants:

(a) according to the nature of the emergency, ensure the survival and well-being of people during and following a major emergency by arranging for;

(1) Emergency Clothing to provide adequate protection from the elements,

(2) Emergency Lodging to provide adequate temporary accommodation for the homeless,

(3) Registration and inquiry services to reunite families and answer queries concerning the safety and whereabouts of missing persons.

(4) Emergency Feeding to sustain those without food or adequate food preparation facilities, and

(5) Individual and family services to assist and counsel individuals and families in need and to provide special care to unattached children and dependant adults.

SUPPORT - COMMUNICATIONS OFFICERS Upon learning of a potential emergency, the Communications Officer shall report to the Operations Centre and would then take such appropriate action, in conjunction with the CCG, assist with all Communications as required:

- (a) Operate the Communications Centre at the Operations Centre and relay all communications to specific emergency services;
- (b) Establish communications with on-site command post;
- (c) Ensure that adequate communications staff is available to operate adequately on a 24 hour basis if required;
- (d) If required, provide independent radio link to other outside communities;
- (e) If required, provide independent radio links to incident scene, hospital, evacuation centres, etc.;
- (f) Ensure that the Operations Centre is provided with adequate telephone communications through Bell Canada;
- (g) When required, ensure that adequate communications are available at emergency reception centres;

In addition to responsibilities during an emergency or potential emergency, ensure that the Operations Centre telephone and radio system is checked as operational.

SUPPORT - TRANSPORTATION OFFICER Upon learning of a potential emergency, the Transportation Officer shall report to the Operations Centre and would then take such appropriate action, in conjunction with the CCG, assist with all Transportation needs as required:

- (a) Assess transportation requirements;
- (b) If necessary, arrange and coordinate the transportation of emergency personnel;
- (c) If necessary, arrange and coordinate the transportation of evacuees to and/or from evacuee reception centres;
- (d) If necessary, arrange and coordinate the transportation of evacuees from disaster affected areas;
- (e) Advise the CCG, when necessary, of transportation status.

In addition to responsibilities during an emergency or potential emergency, the Transportation should develop and maintain a current list of available transportation resources.

APPENDIX "5"

PRIMARY AND ALTERNATE OPERATION CENTRES

PRIMARY - SIOUX NARROWS MUNICIPAL OFFICE (BOARD ROOM)	807-226-5241
<ul style="list-style-type: none">• Centrally located, Highway 71', attached to the Sioux Narrows Municipal Office and adjacent to the Station 1 (Sioux Narrows) Fire Hall.• Full Emergency Back-up Power (Diesel Generator complete with Automatic Transfer Switch)• Meeting room equipped with tables for independent use and group work station, map, whiteboards, dedicated emergency telephone system (land-based lines), fax machine, internet capable computers, office supplies.• Fully equipped communications room onsite (separate from EOC) complete with radio equipment and integrated with EOC emergency telephone system• Several large open areas (skating rink change room, fitness centre) easily accessible for use as additional resources for Community Control Group.• Rest areas available (Township administration offices).• Two (2) Washrooms (2 wash basins/2 toilets/1 urinal).• Light Kitchen facilities available in Township administration offices (complete with microwave, small fridge, coffee maker, kettle).	
ALTERNATE - NESTOR FALLS MUNICIPAL OFFICE	807-484-2777
<ul style="list-style-type: none">• Southerly location, 50 metres off Highway 71', on Tri-Lake Road, attached to the Nestor Falls Fire Hall, adjacent to the Nestor Falls Ambulance Base Building.• Full Emergency Back-up Power (Propane Generator complete with Automatic Transfer Switch).• Meeting room (Library) equipped with tables for independent use and group work station, phone line, fax machine, internet capable computers, office supplies.• Fully equipped communications room onsite (separate from EOC) complete with radio equipment.• Rest area available (Small office with couch and desk, separate from main area).• Two (2) Washrooms (2 wash basins/2 toilets).• Light Kitchen facilities available in communications room (complete with microwave, small fridge, coffee maker, kettle).• Access to adjacent Fire Hall washroom (basin/toilet/shower).• Possible access to Ambulance Base as rest area and washroom (basin/toilet/shower).	

APPENDIX "6"

RECEPTION CENTRES/ALTERNATE FACILITIES

SIOUX NARROWS COMMUNITY CENTRE	807-226-5342
<ul style="list-style-type: none">• Kitchen.• Large Room Equipped with mats for sleeping; Equipment/utensils for feeding 120; 1 stove; 2 refrigerators; and, 4 bathrooms (basins/toilets).• Second room equipped as meeting room may be used as auxiliary space.• Three smaller spaces available for use as auxiliary spaces• Areas of building can be isolated for various uses.• There are four points of access to/from outside for the above noted areas.• Basement areas are reserved for use by Maintenance Official for public works related tasks, but could be used for auxiliary purposes.	
NESTOR FALLS COMMUNITY CENTRE	807-484-2502
<ul style="list-style-type: none">• Kitchen.• Large Room with a normal capacity of 125 people; Equipment/utensils for feeding 125; 1 stove; 2 refrigerators; and, 2 bathrooms (basins/toilets).• Second small room off entrance.	
SIOUX NARROWS PUBLIC SCHOOL	807-226-5254
<ul style="list-style-type: none">• Minimal facilities; small kitchen with 1 refrigerator and 1 stove.• Can provide adequate shelter from elements in class rooms and library.	
NESTOR FALLS PUBLIC SCHOOL	807-484-2101
<ul style="list-style-type: none">• Minimal facilities; small kitchen with 1 refrigerator and 1 stove.• Can provide adequate shelter from elements in class rooms.	

APPENDIX "6" - Continued

RECEPTION CENTRES/ALTERNATE FACILITIES

NESTOR FALLS CURLING CLUB	No Phone
<ul style="list-style-type: none">• Room equipped with tables and chairs; 1 hotplate; 1 refrigerator; and, 2 bathrooms (basins/toilets).• Ice surface on concrete floor exposed in summer (temperature regulation minimal).	
SIOUX NARROWS 50 PLUS CENTRE	807-226-1071
<ul style="list-style-type: none">• Kitchen.• Room equipped with tables and chairs; several smaller rooms; 1 stove; 1 refrigerator; 1 bathroom (basin/toilet).	
SIOUX NARROWS SPORTS FISHING CENTRE (SEASONAL)	807-226-5293
<ul style="list-style-type: none">• Large open room equipped as reception area/office; smaller storage room; 2 bathrooms (basins/toilets).	
NESTOR FALLS TRAVEL CENTRE (SEASONAL)	807-484-2354
<ul style="list-style-type: none">• Small open room equipped as reception area/office; bathrooms (basins/toilets).	

Note - this is a listing of public holdings only. It should be noted that we are in a position to call on other area resources which include several large tourist resorts and churches (some seasonal) and the most important resource of all which is the help and inventiveness of our residents.

APPENDIX "14"

GENERAL PROCEDURES FOR EVACUATION - FIRE, FLOOD, ETC.

When managing an evacuation, the Community Control Group must establish the following:

1. The population at risk (who are they, where do they live).
2. The total population by day and night (many residents may work out of town).
3. Seasonal variation (tourist population, seasonal staff).
4. Special populations (schools, senior citizens, physically challenged).
5. Traffic control/evacuation routes (identify on a map what route will be used, traffic control may be necessary).
6. Transportation for those who may not evacuate by private vehicles. Plan for more people, rather than less, and extra vehicles.
7. Notify people in a clear and concise manner, people need to understand the situation in order to respond to it.
8. Evacuee Centres - it is desirable to move the affected population to another community since the community affected will have it's hands full dealing with the emergency itself. A reciprocal arrangement with a nearby community is often the answer. Many evacuees will make their own arrangements (hotel, stay with friends or relatives, etc.). However, it is necessary to make arrangements to accommodate those who need a place to stay.
9. Establish needs - evacuee centres must be able to provide housing, feeding, emergency clothing, personal services (emergency income, first aid, etc.) and registration & inquiry.
10. Who will do what - Evacuee centres are normally the responsibility of the social services department. Often, as a supplement, volunteer groups such as the Red Cross will assist. However, arrangements for assistance should be formalized in advance, not expected. Evacuees themselves can share in some of the tasks and members of the host community often volunteer help.
11. Resources - It is advisable NOT to request donations of food, clothing or household effects, since the burden of sorting and storing these donations can become onerous. Instead, commercial sources of supply are most often used (In some cases recovery of cost can be sought from the person or agency responsible for causing the emergency). In all cases, keep a record of expenditures, together with a log outlining major events and activities.

APPENDIX "14" - Continued

GENERAL PROCEDURES FOR EVACUATION - FIRE, FLOOD, ETC.

12. Registration & Inquiry - It is crucial to have a means of reuniting families who may become separated during an emergency and of providing information to friends and relatives from outside the emergency areas who are looking for evacuees. Evacuees who chose to stay outside of the evacuation centre are encouraged to register so that queries about them can be answered.

13. When the emergency is over an orderly return is necessary. Once the danger has subsided and the evacuees can return, this should be done in an orderly manner. Instructions should be issued to those affected, transportation may be required and a detailed report on the evacuation and evacuee centres should be included in a post-emergency report. Once everyone has been returned, the emergency can be terminated.

In the event of an evacuation the following general procedures should be followed:

1. A method, or methods, of delivering pre-evacuation instructions should be established;
2. A method, or methods, of delivering a final evacuation order should be established;
3. A method, or methods, of transportation for the transporting of people safely out of the area of danger should be established;
4. Pre-evacuation instructions should include:
 - how to prepare for the evacuation (food, pets, valuables, etc.)
 - method, or methods, of transportation available
 - limits on personal belongings that the evacuee may take if special transportation arrangements have been made
 - the signal for evacuation
5. A safe area must be established to which the evacuees can be moved (mutual aid, neighbouring community, etc.)

APPENDIX "15"

GENERAL PROCEDURES FOR ACTIVATING RECEPTION CENTRES FOR COMMUNITY RESIDENTS DURING AN EXTENDED POWER FAILURE

When managing an evacuee reception, the Community Control Group must establish the following:

1. How many evacuees can be adequately received (location - which reception centre(s)).
2. Establish needs - evacuee centres must be able to provide housing, feeding, emergency clothing, first aid and registration & inquiry.
3. Who will do what - evacuee centres are the responsibility of general welfare services (administrator). As a supplement, volunteer groups, such as the Red Cross may be contacted and requested of for assistance. Evacuees themselves can share in some of the tasks.
4. Traffic control/reception routes (identify on a map what route will be used, traffic control may be necessary).
5. Resources - Do NOT request donations of food, clothing or household effects. The burden of sorting and storing these donations can become onerous. Instead, commercial sources of should be used (costs should be sought from the community of the evacuees origin). In all cases, keep a record of expenditures, together with a log outlining major events and activities.
6. Registration & Inquiry - it is crucial to have a means of reuniting families who may become separated during an emergency and of providing information to friends and relatives from outside the emergency/evacuee reception areas who are looking for evacuees.
7. When the emergency is over, an orderly return is necessary. Once the evacuees are called to return home, it should be done so in an orderly manner. A detailed report on the evacuee centres should be included in a report to the affected community (where the evacuees originated from).

APPENDIX "16"

GENERAL PROCEDURES FOR ACTIVATING RECEPTION CENTRES RECEIVING EVACUEES FROM OTHER COMMUNITIES

When managing an evacuee reception, the Community Control Group shall assemble and must establish the following prior to accepting evacuees:

1. How many evacuees can be adequately received (shelter - when, where).
2. Establish needs - evacuee centres must be able to provide housing, feeding, emergency clothing, first aid and registration & inquiry.
3. Who will do what - evacuee centres are the responsibility of general welfare services (administrator). As a supplement, volunteer groups, such as the Red Cross may be contacted and requested of for assistance. Evacuees themselves can share in some of the tasks and residents of the host community often volunteer help.
4. Resources - Do NOT request donations of food, clothing or household effects. The burden of sorting and storing these donations can become onerous. Instead, commercial sources of should be used (costs should be sought from the community of the evacuees origin). In all cases, keep a record of expenditures, together with a log outlining major events and activities.
5. Registration & Inquiry - it is crucial to have a means of reuniting families who may become separated during an emergency and of providing information to friends and relatives from outside the emergency/evacuee reception areas who are looking for evacuees.
6. When the emergency is over, an orderly return is necessary. Once the evacuees are called to return home, it should be done so in an orderly manner. A detailed report on the evacuee centres should be included in a report to the affected community (where the evacuees originated from).

APPENDIX "18"

GENERAL PROCEDURES FOR APPOINTING A RECEPTION COMMITTEE

In the event that a reception centre(s) must be established, the CCG, after having established the priorities set out in Appendix 15 - General Procedures for Activating Reception Centres for Community Residents during an Extended Power Failure (page 42) and/or Appendix 16 General Procedures for Activating Reception Centres for Receiving Evacuees from other Communities (page 43), all operations to assist these people shall be directed by a Reception Committee. The CCG shall appoint this committee and, depending on the situation, it shall be comprised of the following:

1. CEMC or alternate;
2. Social Services Officer;
3. A Reception Centre Manager, as appointed by the CCG (may be a member of the CCG);
4. A Citizen Inquiry Supervisor, as appointed by the CCG (may be a member of the CCG); and,
5. Others as may be necessary or required (ex. Northwestern Health Unit, volunteer organizations, etc.)

APPENDIX "19"

GENERAL OPERATING PROCEDURES FOR RECEPTION CENTRE MANAGER

In the event that a reception centre(s) is established, the appointed Reception Centre Manager shall report to the designated Reception Centre where he/she will open the building and prepare for the reception of evacuees. Reception volunteers shall be requested and dispatched by the CCG (to attend the Reception Centre).

The Reception Centre Manager is responsible to:

1. Ensure that adequate staff is available to clean and maintain the building.
2. Assist the Reception Committee with all requirements concerning the operations of the building.
3. If required, assist with parking of vehicles and provide directions to evacuees arriving at the Reception Centre.
4. Ensure that relief staff is available to maintain the building on a twenty-four (24) hour basis, if required.

APPENDIX "20"

GENERAL OPERATING PROCEDURES FOR SOCIAL SERVICES OFFICER (RECEPTION CENTRE)

In the event that a reception centre(s) is established, the Social Services Officer is responsible to:

1. Arrange for the provision of food, accommodation and clothing, as required, in an emergency situation.
2. Arrange for the opening, operation, direction and supervision of reception centres.
3. Arrange for volunteers (United Church Women, Red Cross) to register all persons arriving at reception centre and to ensure persons leaving the reception centre for alternate accommodations are registered as to their whereabouts (see Appendix 7, pages 28-33 for volunteer groups and Appendix 23, page 50 for procedures).
4. Arrange for supplies required at reception centre, ex. food, clothing, blankets, beds, diapers, etc.
5. In the event of an extended period or conditions at the time, arrange for billet accommodation in private homes and commercial establishments.
6. Arrange for the preparation of food and beverage at reception centres and maintain a close liaison with health services (see Appendix 7, pages 28-33 for suppliers).
7. If more than one reception centre is required, appoint persons to manage these other centres and ensure that they are carrying out their responsibilities.
8. Request assistance from other agencies as required at reception centres, ex. Medical Services, etc.
9. Maintain a record of all expenditures for later cost recovery if warranted.

APPENDIX "21"

ACTION PLAN FOR SOCIAL SERVICES OFFICER (RECEPTION CENTRE)

Actions that are required/may be considered by the Social Services Officer:

1. At initial reception, assess the staffing requirements (including the use of volunteers) for Registration, Information, Billeting, Cooking and Other Services. Suggested resources may be, but not limited to:

- (i) United Church Women
- (ii) Red Cross
- (iii) If First Nations Community, Band Welfare Administrators
- (iv) If First Nations Community, Indian Affairs

2. Assess the Care of Infants, Young Children and their Mothers. It may be necessary to provide separate space for care of infants, etc. or to have a nurse or suitably trained person on duty. Suggested resources may be, but not limited to:

- (i) Northwestern Health Unit (Nursing Services)
- (ii) Cameron Bay Children's Services (Keewatin-Patricia Child and Family Services)

Also, supplies for Care of Infants must be assessed (diapers, towels, formula, etc.). See Appendix 7, pages 28-32 for list of suppliers.

3. Assess the need for Medical Assistance. Suggested resources may be, but not limited to:

- (i) Northwestern Health Unit
- (ii) Health and Welfare Canada

4. Assess the need for Interpreters. See Appendix 7, pages 28-33.

5. Assess the need for Food services. See Appendix 7, pages 28-33 for Restaurants, Caterers, Food Suppliers.

6. Assess the need for Sleeping Mats, blankets, etc. There are approx. 50 gym mats stationed in the Sioux Narrows Community Hall. An appeal may be made to the public for donations. A request may be made to the Military (National Defence Armouries) who have the capability to set up 'Tent' accommodation. A request may be made to Indian Affairs who have numerous sleeping bags in storage in Thunder Bay.

7. Assess the need for Clothing. Consideration may be given to appeals to the public for donations, or the purchase of clothing. Suggested resources may be, but not limited to:

- (i) Salvation Army

APPENDIX "22"

GENERAL PROCEDURES FOR OPERATING AN INFORMATION CENTRE

In any emergency situation, many enquiries and requests for information shall be made by the public and the news media. To alleviate the problems associated with this and to provide factual information, an Information Office will be immediately established under the direction of the Senior Administrative Officer. An Information Officer may be appointed by the Ontario Provincial Police; under normal circumstances this may be a member appointed by the CCG. Assistance to be provided from alternate CCG members and other municipal staff.

The location of the Information Office shall be:

- ◆ In an area emergency, the Sioux Narrows - Nestor Falls Municipal Office (Sioux Narrows).
 - ◆ In the event of an evacuated community (ex: forest fire), the Information Centre should be located at the determined Reception Centre(s) - See Appendix 6 (page 26-27).
1. Although the Information Officer or designate will take direction from the Emergency Operation Centre, the Information Office shall be located at a separate facility.
 2. The Information Centre shall be responsible for:
 - (a) Inquiries concerning evacuees at the Reception Centre.
 - (b) Provide general information to the public.
 - (c) Release information to the news media through press releases and statements. Information for these releases shall be provided by the CEMC or CCG.
 - (d) Provide information to all evacuees on the progress of the emergency.
 - (e) Ensure that all elected officials, department heads, major institutions and industry are kept up to date on occurrences and the changing nature of the emergency.
 3. The hours of operation and the staffing of the information centre will be dependent on the circumstances. It may be necessary to operate this office in shifts, 24 hours per day.
 4. Information numbers shall be provided to the public in the beginning stages of the emergency.
 5. Staff present in this office shall only be those appointed by the Information Officer.
 6. All inquiries concerning evacuees shall be documented for possible future use.

APPENDIX "23"

GENERAL PROCEDURES FOR CITIZEN INQUIRY SUPERVISOR OPERATING A FAMILY REUNIFICATION CENTRE

In any emergency situation it is extremely important that all evacuees arriving at a Reception Centre are registered and that any inquiries concerning individuals are answered. A Citizen Inquiry Supervisor, as appointed by the CCG (may be a member of the CCG), will take direction from the CCG or Social Services Officer. This will alleviate much confusion for emergency personnel and relatives alike.

1. All evacuees arriving at the Reception Centre shall be registered on the prescribed form - Appendix 24. Registration will be filed so as to allow quick reference to future enquiries.
2. Registration and Inquiry shall be the responsibility of the Citizen Inquiry Supervisor and where possible, with assistance from volunteers.
3. Interpreters may be required to ensure a smooth and orderly registration process.
4. Evacuees leaving the Reception Centre shall be documented, so as to have a record of their whereabouts, ex. billets, personal plans, etc.
5. All enquiries received through the Information Centre shall be documented and answered as best as possible.

NOTE: copies of Registration Forms are kept in the CEMC's office at the Municipal Office. Also, copies may be made using Appendix 24.

APPENDIX "24"

EVACUEE REGISTRATION FORM

In any emergency situation it is extremely important that all evacuees arriving at a Reception Centre are registered so as to ensure that any inquiries (friends, relatives) concerning individuals may be answered quickly and concisely.

Use one form for each family unit (ex. Father, Mother, Children).

Reception Centre (Name)	
Date	
Time	
Family Name	
Given Name(s)	
Community of Origin (Name of town)	
Where are you staying? Give as much detail as possible about the location that you are staying (reception centre, billet, hotel, family member, etc.) If possible, include phone number.	
First Name (print) & Initials of Registry Staff who completed form	

IMPORTANT: FILE IN ALPHABETICAL ORDER ACCORDING TO FAMILY NAME (LAST NAME) FOR EASY REFERENCE.

APPENDIX "25"

GENERAL PROCEDURES FOR MANAGING A FLOOD (SCENE CONTROL/SANDBAGGING)

In the event of a flood, all operations for scene control/sandbagging shall be directed by a Sandbagging Committee. The CCG shall appoint this committee and, depending on the situation, it shall be comprised of the following:

1. CEMC or alternate;
2. Senior Municipal Maintenance Official;
3. Senior Fire Official;
4. A Site Manager, as appointed by the CCG (may be a member of the CCG); and,
5. Others as may be necessary or required (ex. volunteer organizations, etc.)

The committee shall assist the Site Manager in coordinating volunteers. Consideration should be given to appeals to the public to volunteer.

Sandbags shall be dispatched to the scene from the designated storage areas - the Nestor Falls Fire Hall and/or the Sioux Narrows Fire Hall - by Fire Department personnel and/or others as appointed by the CCG.

The Police and/or Fire personnel on site should follow normal operating procedures, including: control and, if necessary, disperse crowds; control the movement of vehicles to and from the site; and, coordinate operations with other municipal departments and arrange for additional supplies and equipment when needed, i.e., barriers and flashers, etc.

*See next page for Sandbagging for Flood Control procedures.

APPENDIX "25" - Continued

GENERAL PROCEDURES FOR MANAGING A FLOOD (SANDBAGGING FOR FLOOD CONTROL)

It is common knowledge that sandbags can be used to prevent flooding. What is not common knowledge, is the correct way to fill and lay sandbags.

Regular sandbags for this purpose are a specific size, 13" x 34" (we were only able to purchase 12" x 30", close). The advantages of this size bag as opposed to a turnip sack, are that they are smaller, thus economizing on sand, and are lighter to handle and easier to put in place.

Common errors in sandbagging are:

- 1) Too large a bag, which becomes fatiguing.
- 2) Filling too full, making the bag like a sausage, and requiring an additional bag to plug the hole left between bags.
- 3) Letting the edges overlap, thus again leaving a hole and spoiling the level for the next row of bags.

Rules for Sandbagging:

- 1) Use proper size sandbag. Either stockpile bags (Nestor Falls Fire Hall and/or the Sioux Narrows Fire Hall) or determine where a ready supply is available (retail supplier - Endura Pack - Winnipeg - 1-800-665-8083).
- 2) Fill bag 2/3 full (roughly 24").
- 3) A plastic membrane may be used in conjunction with the sandbags to reduce leakage if desired.
- 4) Fold top of bag over loosely to allow sand to settle for best results.
- 5) Lay the top of the bag against the bottom of the previously-laid bag.
- 6) If time permits, a more efficient result can be acquired by tapping bags and prepare a flat surface for the next row of bags.
- 7) The subsequent layers of bags should be staggered like bricks so that each row will cover the join of the bag below.

APPENDIX "26"

**HAZARD IDENTIFICATION RISK ASSESSMENT
COMMUNITY RISK PROFILE
TOWNSHIP OF SIOUX NARROWS - NESTOR FALLS**

Risk Assessment				Community Vulnerabilities				Emergency Management Action				
Hazard #	Hazard Situation	Probability	Consequence	Vulnerable Populations	Critical Infrastructure	Response Capability	Environment	Emergency Program Standards	Mitigation/Prevention	Preparedness	Response	Recovery
1	WINDSTORM	4	4									
2	FOREST/WILD LAND FIRE	3	4									
3	GLOBAL PANDEMIC	3	4									
4	ENERGY EMERGENCY	4	2									
5	SNOWSTORM/BLIZZARD	4	2									
6	LIGHTNING	4	2									
7	TORNADO	3	3									
8	FLOOD – STORM SURGE	2	3									
9	EXTREME HEAT/COLD	2	1									
10	HAZARDOUS MATERIALS - TRANSPORTATION INCIDENT	1	2									

Rev. August 24, 2021

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls Community Risk Assessment Grid

P R O B A B I L L I T Y	4	- Energy Emergency - Snow Storm/Blizzard - Lightning Storm	- Global Pandemic	- Windstorm
	3		- Tornado	-Forest/Wildland Fire
	2 - Extreme Heat/Cold		- Flood	
	1 - Hazardous Materials - Transportation Incident			
	1	2	3	4
	CONSE QUENCE			

SCORING CHARTS:

Probability of Occurrence

- 1 - No incidents in the last 15 years
- 2 - Last incident 5-15 years ago
- 3 - One incident in the last 5 years
- 4 - Multiple incidents in the last 5 years

Consequence

- 1 - Negligible
- 2 - Limited
- 3 - Substantial
- 4 - High

Rev. August 24, 2021

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 1
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Windstorm	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Widespread wind damage	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard (Sabaskong Bay and Whitefish Bay, Lake of the Woods, seem to be vulnerable areas historically)	
Lead Time (e.g., generally two days warning, etc.): Generally no warning	
Probability: Multiple incidents in the last 5 years	Score: 4
Consequence (include secondary incident): substantial damage, primarily property	Score: 4
Priority (Total):	8

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 2
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Forest/Wildland Fire	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Localized and/or widespread fire damage, loss of infrastructure, evacuation/reception	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): Varying, from no lead time to several days	
Probability: One incident in the last 5 years	Score: 3
Consequence (include secondary incident): High consequence, property loss/damage, evacuation, reception of evacuees	Score: 4
Priority (Total):	7

Cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 3
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Global Pandemic	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Widespread health and economic consequences	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): Varying, from no lead time to several days	
Probability: One incident in the last 5 years	Score: 3
Consequence (include secondary incident): High consequence, loss of life and economic devastation	Score: 4
Priority (Total):	7

Cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 4
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Energy Emergency	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Power failures (cold, heat, food safety, vulnerable populations - elderly/youth, etc.)	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): No warning	
Probability: Multiple incidents in the last 5 years	Score: 4
Consequence (include secondary incident): Limited, but for potential long-term winter power failure (however, may residents have direct/indirect (relatives, friends) access alternative heat source - wood)	Score: 2
Priority (Total):	6

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 5
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Snow Storm/Blizzard	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Winter power failure, transportation route closure, essential service loss, emergency/other health care access loss	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): Varying, from no lead time to 1 or 2 days	
Probability: Multiple incidents in the last 5 years	Score: 4
Consequence (include secondary incident): Limited, power failure, vulnerable populations (elderly, shut-ins), transport route closure, no/limited access to emergency/other health care	Score: 2
Priority (Total):	6

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 6
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Lightning Storm	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Isolated or Widespread power failure, potential fire hazard	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): Generally no warning, possibly several hours lead time	
Probability: Multiple incidents in the last 5 years	Score: 4
Consequence (include secondary incident): Limited in and of itself, however, potential for secondary incidents - Energy Emergency (Hazard #3) and/or Forest/Wildland Fire (Hazard #4)	Score: 2
Priority (Total):	6

Cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 7
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Tornado	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Varying, from Isolated to widespread wind damage	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard (Sabaskong Bay and Whitefish Bay, Lake of the Woods, seem to be vulnerable areas historically)	
Lead Time (e.g., generally two days warning, etc.): No lead time	
Probability: One incident in the last 5 years	Score: 3
Consequence (include secondary incident): Substantial property damage	Score: 3
Priority (Total):	6

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 8
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Flood – Storm Surge	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Property damage, highway and bridge integrity	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): Nestor Falls area seems to be most vulnerable, Pine and Caliper Lakes especially, problems with highway 71' closures due to washouts and 'water over road'	
Lead Time (e.g., generally two days warning, etc.): Generally little warning, last incident was 'flash flooding', possible 1 to 2 days warning	
Probability: Last incident 5-15 years ago	Score: 2
Consequence (include secondary incident): Limited, but potential for serious property damage in vulnerable areas	Score: 3
Priority (Total):	5

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 9
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Extreme Heat/Cold	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Widespread health risks related to cold, heat (vulnerable populations), drought conditions	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): General hazard	
Lead Time (e.g., generally two days warning, etc.): Varying/unknown - several days/weeks	
Probability: Last incident 5-15 years ago	Score: 2
Consequence (include secondary incident): Negligible	Score: 1
Priority (Total):	3

cont.

APPENDIX "26" - Continued

HAZARD IDENTIFICATION RISK ASSESSMENT COMMUNITY RISK ASSESSMENT

Township of Sioux Narrows - Nestor Falls	Hazard Sheet No.: 10
Hazard Information Sheet	Updated: August 2021

Type of Hazard (e.g., tornado, hazardous materials, dam failure, etc.): Hazardous Materials - Transportation Incident	
Specific Hazard (e.g., five tonnes of chlorine, widespread wind damage, etc.): Hazardous material spill, secondary - motor vehicle accident injury/casualty and environmental impact	
Facility/Area (if applicable, otherwise write 'general hazard' or specify area of concern): Highway 71'	
Lead Time (e.g., generally two days warning, etc.): No warning	
Probability: No known incidents in Township in last 15 years	Score: 1
Consequence (include secondary incident): Negligible, but potential for significant environmental damage dependent upon specific hazardous material in localized area	Score: 1
Priority (Total):	2

APPENDIX "27"

COMMUNITY CRITICAL INFRASTRUCTURE

Township of Sioux Narrows - Nestor Falls	Page: 1
Community Critical Infrastructure Sheet	Updated: August 2021

1. Infrastructure:

Highway 71' (corridor), Sioux Narrows/Reed Narrows/Berry Creek Bridges, including many smaller bridges

Description:

The Highway 71' Corridor, maintained by the Ministry of Transportation, is the only developed transportation route through the municipality. Our municipality is approximately 100 km in length, running North to South. In any event, Highway 71' is our only means of egress. Also, Highway 71' is our energy (fuel - gas, diesel, propane, etc.), medical and supply (food, etc.) corridor. There are no railways within the municipality. There are opportunities for travel via the waterway (Lake of the Woods) that would serve a large, but not entire, population.

Contact - Ministry of Transportation:

Kenora

Day 807-468-2764
Night 807-547-3252

2. Infrastructure:

Hydro Electricity

Description:

Area serviced by Hydro One (no municipal/public utilities). With today's dependency upon computers/electronics, banking is dependent upon power/electrical service. Disruption of power/electrical service has the potential to affect the financial viability/capability of our community (ie., especially if coupled with loss of Highway travel/Corridor).

Contact - Hydro One:

Emergencies & Outages - 24 Hour
24 Hour Inquiry - Mayor Only

1-800-465-1115
1-888-254-3992

cont.

APPENDIX "27" - Continued

COMMUNITY CRITICAL INFRASTRUCTURE

Township of Sioux Narrows - Nestor Falls	Page: 2
Community Critical Infrastructure Sheet	Updated: August 2021

3. Infrastructure:

Telecommunication

Description:

Area serviced by Bell Canada (no municipal/public utilities). With today's dependency upon computers/electronics, banking is dependent upon telecommunications. Disruption of telecommunications service has the potential to affect the financial viability/capability of our community (ie., especially if coupled with loss of Highway travel/Corridor).

Contact - Bell Canada:

24 Hour (CCG Use Only - Not for Public Use)

1-800-467-6895

4. Infrastructure:

Local Government

Description:

Area serviced by the Township of Sioux Narrows - Nestor Falls. The Township operates one full time administrative office in Sioux Narrows, however, a second (part-time) business office is located in Nestor Falls. This office is capable of operating as a fully functional, primary administrative office, should the need arise.

APPENDIX "28"

EMERGENCY PLAN DISTRIBUTION LIST

1. All Members Community Control Group
2. Emergency Management Ontario
3. Interested parties per request

APPENDIX "29"

PLAN REVISION & EXERCISE

The Emergency Management Plan shall be reviewed at least once annually by the CCG at a meeting scheduled by the CEMC. The CEMC shall make minor revisions as necessary, on an ongoing basis.

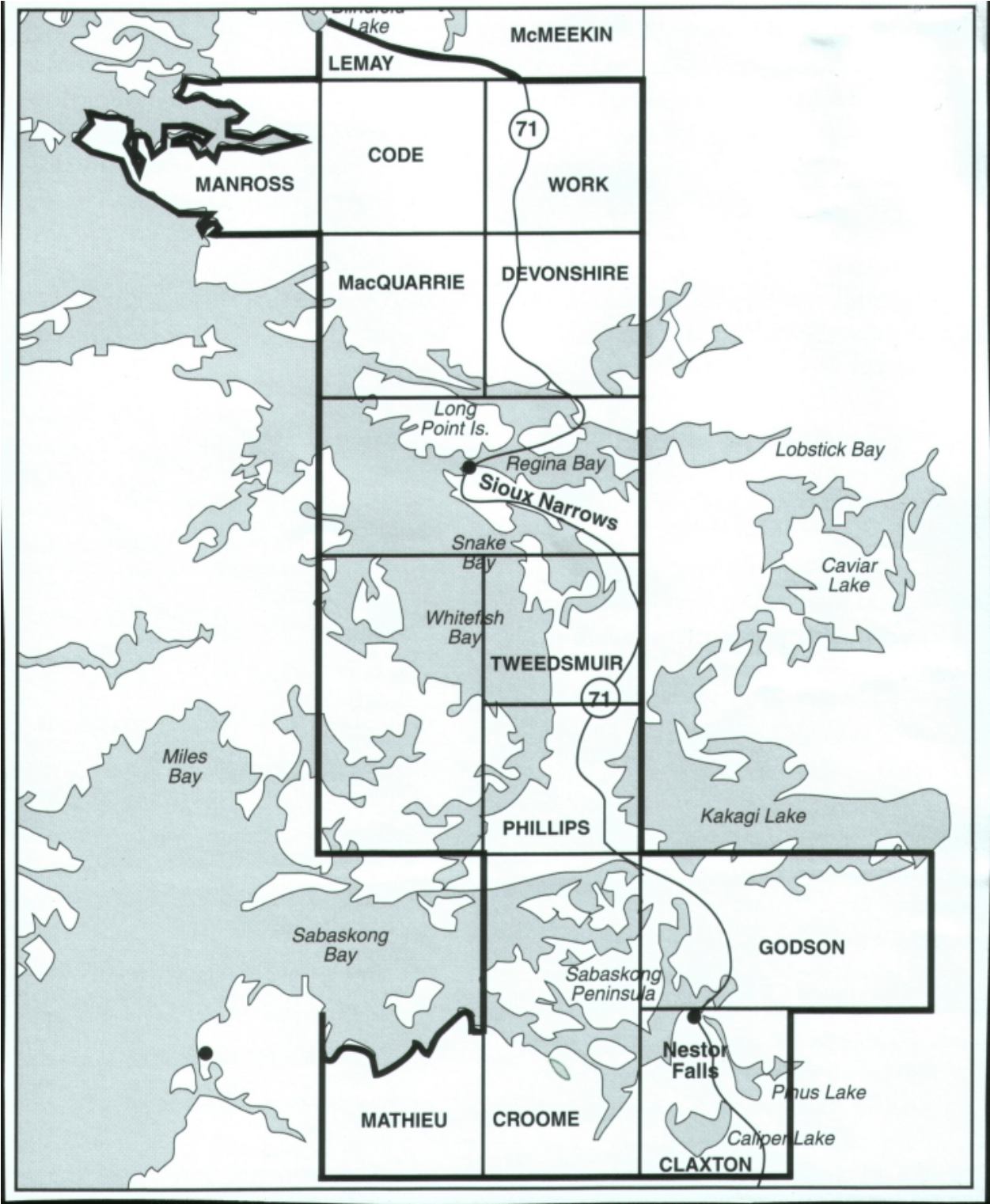
<i>Action</i>	<i>Date</i>	<i>Personnel</i>
Revised	August/September 2021	CCG, EPC and CEMC

COMMUNITY CONTROL GROUP REVIEW/EXERCISE OF EMERGENCY PLAN

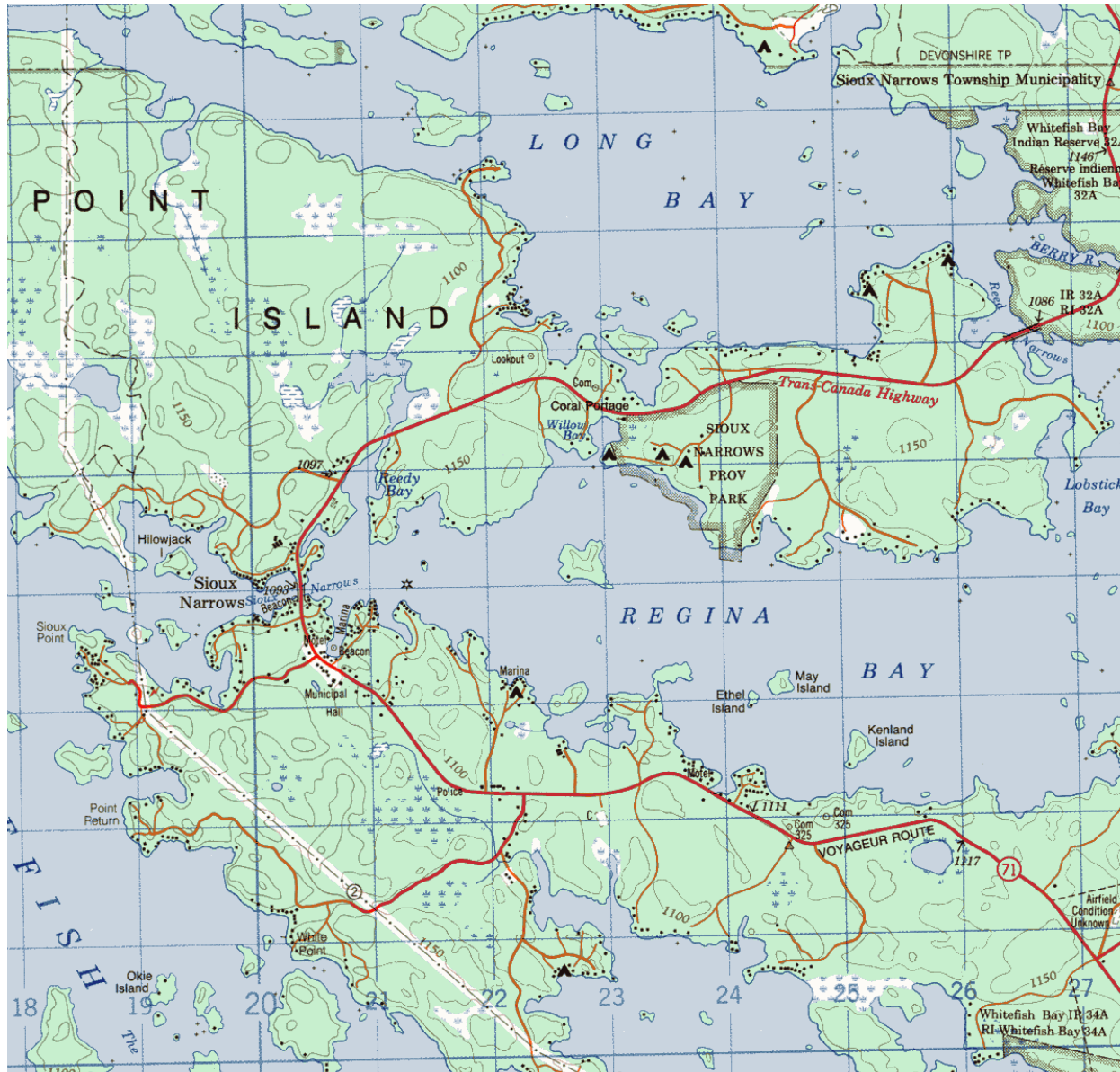
The Emergency Management Plan shall be exercised at least once annually by the CCG at a meeting scheduled by the CEMC.

<i>Date</i>	<i>Agencies Involved</i>	<i>Revisions Identified</i>
September 28 th , 2021	Emergency Management Program Committee & CCG	Meeting, Training & Exercise

Maps - Sioux Narrows - Nestor Falls Boundary



Maps - Sioux Narrows Core Area



Maps - Nestor Falls Core Area

